



## Auction Item Donation Form

### DONOR INFORMATION

Company/Individual Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Donor Name as it should be listed in promotional material: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Name of Individual for Thank You (*if different than Donor/Contact Name*) \_\_\_\_\_

### AUCTION DONATION

Item Donated \_\_\_\_\_ Donor Stated Retail Value \$ \_\_\_\_\_

Donation Description (*i.e. color, quantity, size, number of people, etc.*)

Restrictions: Must state any limitations or special restrictions.

Expiration Date (*if applicable*): \_\_\_\_\_

#### For Tangible Items:

Item accompanies donor form.

Donor/Company will deliver or send to TTA office on no later than 9/5/22.

Donor will deliver item to event site.

#### For Intangible Items: (*Donor: Please include any appropriate display materials*)

Donor will deliver item to event site.

Donor will provide a certificate no later than 9/5/22.

Donor requests TTA make a certificate.

**Please return donation form by email to Kari Rouse. Email: [krouse@tta.org](mailto:krouse@tta.org)**

Mail items to: TTA, 208 West 14th Street Austin, TX 78701

Signature of Donor \_\_\_\_\_

I am unable to donate an item, but have included a donation in the amount of \$\_\_\_\_\_.

For questions or additional information please call the TTA office at 512.472.1183 or email [krouse@tta.org](mailto:krouse@tta.org)